Director's Report – Colon Township Library

February 26th, 2018

January 2018January 2017January 2016Computer/Wifi: 349Computer/Wifi: 411Computer/Wifi: 238Circ: 2197Circ: 2104Circ: 1958

Regular Programs:

• Yoga on Tuesdays (apx 6-8 attend each week). Becky is handing over the reins to Paula Livermore, but will fill in as needed.

- Ladies of Literature Book Club every fourth Thursday of each month.
- Bookworms Book Club (for kids ages 8-12). Meets every Thursday. On hold most of this month of February due to high rate of influenza and other illness.
- Tai Chi on Thursdays at 1pm.
- Quilting Club on Tuesdays at 1pm.
- Sit N Stitch on Thursdays from 10-1pm.
- Mindful Readers Book Club

Upcoming Events:

- The FOL Bingo Fundraiser is scheduled for 3/24/18. Natalie and Diane are taking the lead on this fundraiser, and are doing an excellent job!
- Library Hop in April.
- 31 Flavors of Magic on 4/14/18.
- Little House on the Prairie Program on 4/24/18.
- OBOC event on 4/26/18. We are reading "American Pain" by John Temple.

Other Important Information:

- We had a locksmith come and check the lock on the main entrance. He said it was working fine, and that unless we spent upwards of around \$750, doors get a little bit loose as they age, but that there was nothing wrong with it. We did have him repair the side entrance as that lock wasn't working properly.
- Hours of Operation Survey results are back. Many respondents would like us to stay open until 5pm on Fridays.
- Mendon Township Library needs our help to train a staff person on sending outgoing materials via Melcat. Julie will be spending an hour or two training this week. Natalie will be training this staff person to run reports sometime soon. Mendon Township Library has assisted us in the past, and we are happy to reciprocate.
- Julie will be attending the Loleta Fyan Small & Rural Library Conference at the end of April.
- The library needs to make a decision on the Millage Proposal. I recommend we stay at our current rate, which would be described as a "renewal millage" at the

current Hedley rollback rate of .8944% for a term of 5 years. The building debt will be paid off in five years, so it would be a good time to request a new millage and increase library hours. We need a vote to place the proposal on the ballot, and then forward it on to the Township for approval. From there we forward it onto the County Clerk, who is aware of our intentions and working closely with me on this millage.

- Julie is setting up a separate Amazon Business account this coming week.
- The CD at Sturgis Bank and Trust expired on 2/14/18. Omni wasn't able to get the information it needed to open the money market as discussed (see email from Rhonda Miller). She made arrangements with Sturgis Bank and Trust to put the library funds in a 10 month CD at 1.5 % with no penalties for withdrawal.
- Julie submitted the State Aid Report. We will receive that funding soon.
- I am working on the budget for the next fiscal year. Rhonda Miller and I are meeting next Thursday to work on it together. I will be contacting John Parr and Mary Ann Zimmerman to schedule a budget committee meeting. It will need to be voted on at the next library board meeting in March.