

August Director's Report – Colon Township Library August 24th, 2020

July 2020

Computer/Wi-Fi: 310

Circ: 922

July 2019

Computer/Wi-Fi: 566

Circ: 2227

July 2018

Computer/Wi-Fi: 338

Circ: 2516

Other Information:

- Reopening Plan was amended to reflect new recommendations for library materials quarantine period (5 days now, rather than 4). This keeps changing, so I am making the decision to go with a full seven days to ensure staff and patrons are safe.
- We will be opening up on a limited basis beginning August 31st. We will maintain the current hours of 12-5pm Tuesday-Friday, and 9-1pm on Saturdays.
- Melcat (inter-library loan service) has resumed.
- The Summer Reading Program is wrapping up. I will have stats available for the board at the September board meeting.
- The CARES Act grant I applied for was approved in the amount of \$500 for PPE. We send in the receipts and the library is then reimbursed.
- Carl Thorton and Mike Smoker donated \$250 for a pine tree. Arnett's Landscaping quoted an additional \$350 for a pear tree.
- The library CD is due to expires this September. We need to make a decision regarding renewal.

*Next Library Board Meeting will be held on September 28th at 7 pm. We will meet under the pavilion at Colon Community Park.

Library Bank Account Balances:

Bank Accounts Summary as of 8/19/2020

General Fund*	SB&T	#30352	\$42,529
*This balance increases during tax season, as millage operating income is received.			
CD (as of 1/27/20)	SB&T	#6370	\$79,105
Money Market	Huntington	#7434	\$20,397
Technology Fund	SB&T	#1980	\$33,659
Total			\$175,690

Debt Retirement ** SB&T #7660 \$68,762
**Revenues from building project millage can be used only to pay bond debt, which will be paid in 2023.